**DCB Agenda Item:** [To be inserted by DCB Secretariat]

This template to be routed to DCB via the Secretary DCB [SecretaryDCB@qld.lca.org.au](mailto:SecretaryDCC@qld.lca.org.au) Use the template in conjunction with the Covering Memo template and requirements in the Supporting Information Protocol and Guidelines Document

|  |  |  |  |
| --- | --- | --- | --- |
| **Resolution Title** | **Title** [Insert the Title for the Proposed Resolution] | | |
| **Submitted by** | [Insert name of person and/or Mission Agency submitting the request] | | |
| **Description** | **Description**[Insert a short description of the issue requiring a DCB decision] | | |
| **Recommended DCB Resolution** | THAT xxx [insert words for proposed resolution] | | |
| **Relevance to LCAQD Strategic Plan** | List the relevant focus area:  🞏 1: Growing Together  🞏 2: Reaching Out Together  🞏 3: Success and Sustainability  🞏 4: Other | | |
| **Relevance to Department or Congregation Strategic Plan** | [Insert a description outlining how the borrowing is relevant to your strategic plan] | | |
| **Prior Endorsements have occurred with:** | 🞏 M&M Council Res # 🞏 LYQ Council Res #  🞏 LEQ Council Res # 🞏 LS Council Res #  🞏 Risk Audit Finance Ctte Res #  🞏 Parish / Congregation Res # | | |
| **Critical Timing** | [Insert any critical timings decisions need to be made by] | | |
| **Opportunity** | [Insert a short description of the mission or business opportunity the proposed borrowing is to support] | | |
| **Risks** | [Insert a short description of the key risks associated with the new borrowing proposal. See Protocol and Guidelines document for more information] | | |
| **Last 3 Years** | (Insert Year here) | (Insert Year here) | (Insert Year here) |
| **Net Surplus** |  |  |  |
| **Net Assets** |  |  |  |
| **How is this New Borrowing funded?** |  | | |