

# Grant acquittal

Provide this grant acquittal regarding your church plant ministry/project to the Committee for New and Renewing Churches and to your District Office. The acquittal is due at the 12 and 24 month stage of the grant period.

## Ministry/project details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of church plant or project |  | | | | |
| Reporting period | From |  | | To |  |
| Name of congregation/church plant |  | | | | |
| Contact name |  | | Signature | |  |
| Contact telephone number |  | |
| Contact email address |  | | | | |
| Name of sending church pastor |  | | Signature | |  |

## Grant acquittal for 12-month period

An acquittal demonstrates that grant funds have been spent according to the agreement and demonstrates that timelines, activities and outcomes have been achieved. Additional documents may be submitted—e.g. photos, PowerPoints—to demonstrate the impact of the project. The acquittal is related to the original application documentation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Section 1: Executive summary | | | | |
| Include achievements and changes to local situation that may impact on the ministry/project. Include any learnings and recommendation to the Committee for New and Renewing Churches. | | | | |
|  | | | | |
| Section 2: Planned and actual achievements (reporting on planning and objectives) | | | | |
| For each goal described in your application, provide details of   * the original goal * actual achievement * reason for variation (if applicable) | | | | |
|  | | | | |
| Section 3: Impact | | | | |
| By implementing the activities and pursuing your objectives, please summarise the impact your ministry/project/church plant has had in your community. | | | | |
|  | | | | |
| Section 4: Joys / Successes / Blessings | | | | |
| Events and stories that make you rejoice | | | | |
|  | | | | |
| Section 5: Challenges / Difficulties / Barriers | | | | |
| Give details of your struggles and how you dealt with them | | | | |
|  | | | | |
| Section 6: Discoveries that might help others | | | | |
| What have you learned? | | | | |
|  | | | | |
| Section 7: Financial report | | | | |
| Income & Expenditure Statement for previous year, including reserves | | | | |
| Budget for the coming year | | | | |
| Progress towards financial self-sufficiency measured against your goals (in your application) | | | | |
|  | | | | |
| Section 8: Statistical information | | | | |
| For example, average worship attendance, child & adult baptisms, attendance at events since the commencement of the ministry/project | | | | |
|  | | | | |
| Section 9: Sustainability | | | | |
| Can the ministry established with this grant be sustained? Why? Why not? | | | | |
|  | | | | |
| Information release | | | | |
|  | I give permission for the details of the ministry/project/church plant to be shared (e.g. via *The Lutheran*, LCA website, to partner churches or donors). | | | |
| Name/signature of report author | |  | Date |  |

Thank you for taking the time to undertake this grant acquittal process. It is important that the Committee for New and Renewing Churches, acting under delegated authority from the Council for Local Mission, understands the impact of the funding that it is providing and can share in the great work that congregations and agencies of the Church are undertaking.

Please take time to share this information with the church plant community and members of the sending congregation and partner churches so they can rejoice in your achievements.