

## Committee for Care Ministries Grants

### Frequently asked questions

*Who can apply for a Care Ministries grant?*

Chaplains, pastoral carers and anyone who provides a caring ministry in a Lutheran aged care or community service organisation or a Lutheran congregation, or who wishes to serve in this field.

*What sort of things can I apply for?*

Education and formation - Clinical Pastoral Education (CPE) or similar; seminar, workshop, conference or course of study.

Resourcing - to support chaplaincy/caring ministry that cannot be funded through regular budgeting.

*Is there a limit to what I can apply for?*

An indicative maximum amount that will be allocated for one grant is \$3000.

The grant is for a training activity or resourcing.

*What will not be supported?*

Assistance with wages or other recurrent costs.

Funding for capital items that could be funded within an organisation's capital budget.

*When would the funds be available?*

Generally, funds will be available within two months from application. The Committee for Care Ministries have a sub-committee who assess the applications between regular meetings, and this enables a quick turn-around.

*How do I apply?*

You apply by completing the application form and submitting the form with supporting documents (a letter of support from the person who has pastoral

responsibility for your work, documentation regarding the cost of the activity, information about the training to be undertaken).

*Can I apply more than once?*

Yes, you can, though the Committee reserves the right to reject applications based on equity.

Approval for subsequent applications for study will be contingent on the provision of proof of successful completion of the previous unit(s) and your report on how you have used the knowledge gained from previous study.

*How often will grants be offered?*

The grants are offered continuously. The grants are available thanks to a generous gift from the LLL.

*What happens after I apply?*

Your application will be assessed by the committee. You will be notified of the outcome of your application. If successful, the grant will be paid directly to your bank account upon proof of cost OR to the provider on receipt of an invoice OR paid as re-imbusement on the presentation of receipts.

*How are applications assessed?*

The Committee for Care Ministries grant committee has the responsibility for assessing and approving (or not approving) grant applications.

*Is there any reporting required?*

Yes. We ask that you complete the grant report template and send to the Committee for Care Ministries to inform the members of how the money was spent and what benefits were received.