**COMMITTEE FOR CROSS-CULTURAL MINISTRY**

**Terms of Reference**

**1. NAME**

 Committee for Cross-cultural Ministry, referred to as “the Committee”.

**2. RELATIONSHIP TO THE CHURCH**

 The Committee is a committee of the Council for Local Mission, referred to as “the Council”, and shall fulfil its responsibilities in keeping with the Constitution and the policies of the Church.

**3. PURPOSE**

 3.1 The Committee shall assist the Council to strengthen, support and maintain cross-cultural communities within the Church and to support their ministries.

 3.2 The Committee shall operate under the authority of the Council and shall

 3.2.1 work with and support the Manager, Cross-cultural Ministry and the Department in its advocacy for cross-cultural ministry;

 3.2.2 provide the Council with specific information and advice; and

 3.2.3 identify communities with the potential for establishing and growing culturally sensitive ministries.

 3.3 The work of the Committee to fulfil the mission of the Church in the world.

**4. AUTHORITY**

 4.1 The Committee may recommend to the Council such approaches and actions based on its considered assessment of opportunity, priority and need.

 4.2 The Council may delegate specific decision-making authority to the Committee under a written delegations policy.

**5. MEMBERSHIP**

 5.1 The Committee shall consist of seven [7] members:

 5.1.1 a chairperson appointed by the Council who possesses experience and qualities appropriate to the task;

 5.1.2 one [1] pastor currently serving in a cross-cultural setting;

 5.1.3 one [1] member who is familiar with the current African ministry;

 5.1.4 one [1] member who is familiar with the current Asian ministry;

 5.1.5 two [2] members who have experience in and a passion for cross-cultural ministry; and

 5.1.6 one [1] member with experience in strategic planning or organisational management.

 5.2 The members of the Committee shall be appointed by the Council, based on recommendations from the Standing Committee on Nominations.

 5.3 The Committee shall consist of people with a passion for ministry and mission.

 5.4 The membership shall include a mix of current areas of cross-cultural ministry in the Church and be located within reasonable travelling distance of at least one of these areas.

 5.5 The term of appointment for all members will be for a Synodical term.

 5.6 The Executive Officer - Local Mission (EO-LM) and the Manager, Cross-cultural Ministry shall attend meetings of the Committee.

 5.7 The Council chairperson may attend meetings of the Committee in an ex officio capacity.

 5.8 Up to two [2] consultants may be appointed by the Council to contribute specialised knowledge that is not available among the membership when addressing specific issues.

**6. MEETING ARRANGEMENTS AND REPORTING**

 6.1 Meetings shall be convened by the Chairperson.

 6.2 It is at the discretion of the Committee to meet face-to-face, by electronic means, or by other means of communication.

 6.3 Email correspondence may be used for the distribution of minutes, advisory information or approval of documentation.

 6.4 The minutes of the meetings of the Committee shall be submitted to the Council.

**7. RESPONSIBILITIES**

 7.1 The Committee shall focus on cross-cultural ministry-related issues relevant to the Church which includes ensuring that cross-cultural ministries of the Church are established, strengthened and grown in culturally-sensitive ways, and within the financial and personnel resources available.

 7.2 The Committee shall work with the Manager, Cross-cultural Ministry and the EO-LM to

 7.2.1 provide advice to the Council on relevant strategic directions and policies;

 7.2.2 develop and recommend plans and ministry priorities, including the financial and resources support required;

 7.2.3 prioritise and recommend recipients and sums of grants and/or Scholarships providing practical support for personnel involved in these ministries;

 7.2.4 review and monitor the work and well-being of the Cross-cultural Department staff;

 7.2.5 support the performance reviews of the Manager, Cross-cultural Ministry; and

 7.2.6 support the recruitment of the Manager, Cross-cultural Ministry.

**8. REVIEW**

 8.1 The Terms of Reference for the Committee shall be reviewed during each Synodical term.

 8.2 Any changes to the Terms of Reference shall be approved by the Council, upon review by the Standing Committee on Constitutions.