

LCA SA-NT DISTRICT INC

DISASTER AND RELIEF FUND RULES

1 Name.

The name of this fund shall be **Disaster and Relief Fund**.

2 Purpose

The purpose of the fund is to receive and hold funds ready for distribution as required to;

- (a) assist people who have been disadvantaged by natural disaster as defined by the South Australian Government;
- (b) give relief to others who have needs due to distress or any other emergency.

3 Administration

- (a) The fund shall be controlled by the District Church Council of the Lutheran Church of Australia, South Australia and Northern Territory District Incorporated hereafter called 'DCC'.
- (b) The fund shall be open to receive gifts for the above-mentioned purpose from members of the LCA SA-NT District and other interested individuals.
- (c) The fund shall be included in the financial records of the LCA SA-NT District Inc and shall be included in the annual audit.

4 Disbursements

- (a) Application shall be made to the fund, via the District Administrator, in a format that has been approved, outlining the reasons for the request and the amount requested. All applications will be submitted to DCC for approval.
- (b) The Bishop and the District Administrator collaboratively have authority to distribute up to \$5000 per defined event without approval from DCC. DCC are to be advised of the distribution.
- (c) Applications can be received from:
 - i) LCA SA-NT District congregations or parishes either in their own right or on behalf of a person or persons;
 - ii) An individual or persons;
 - iii) LCA associated entity (eg school or aged care facility)

5 Dissolution

In the event of dissolution of the fund any moneys held at the time shall be transferred to the Lutheran Church of Australia, Disaster and Welfare Fund.