Location: Murrumbateman, NSW, Australia

Employment Type: Full Time

Catering Services Manager
Warrambui Retreat and Conference Centre
Permanent, Full Time Position

WARRAMBUI
Retreat and Conference Centre

Catering Services Manager

Warrambui is a centre of ministry and support to the Lutheran Church (NSW) with over 40 years' experience in Christian hospitality, youth leadership training and camping ministry.

Applications are sought for the position of Catering Services Manager. The position is a wonderful opportunity to work in a Christian environment, to lead and grow a catering team, and to strongly contribute to a positive and memorable camping experience for school, youth, community, and church groups.

We are seeking an enthusiastic, experienced leader with a background in catering management to drive the success of our catering services and oversee the operation of our new, purpose-built kitchen opening in early 2022.

Key responsibilities include:

- Creating and developing a diverse catering team of committed industry professionals and volunteers
- Training of team members to enable a high quality of food production and service
- Rostering of all catering staff to ensure staff costs are meeting agreed percentage of revenue
- Provide professional leadership and establishing a positive culture in line with the ethos and mission of Warrambui
- Creating seasonal menus and dishes in line with food costing benchmarks
- Documenting information relating to professional management of kitchen operations, including the development and maintenance of all forms, templates and systems
- Providing suitable catering options for diverse client groups
- Ensuring that all catering products are of high quality and ensure high levels of client satisfaction
- Developing and maintaining food safety programs
- Regularly monitoring and reporting on key metrics of Warrambui's catering services.

Applications must include a resume, contact details of two referees and a 1–2 page cover letter providing examples of how you meet the requirements for the position as described in the position description.

Warrambui is committed to protecting children, and young and vulnerable people from harm. We require all applicants to undergo an extensive screening process prior to appointment.

The package for the successful candidate may include onsite accommodation for them and their family.

Employment in hospitality, administration or maintenance may also be available for the spouse of the successful candidate. A separate selection process applies.

To apply or for more information, including a position description, send an e-mail to director@warrambui.com.au or call (02) 6220 1000 and ask for Dean.

Applications close on Monday 13 December 2021