

COMMITTEE FOR CHILD, YOUTH AND FAMILY MINISTRY

TERMS OF REFERENCE

1. NAME

Committee for Child, Youth and Family Ministry, referred to as “the Committee”.

2. RELATIONSHIP TO THE CHURCH

The Committee is a committee of the Council for Local Mission, referred to as “the Council”, and shall fulfil its responsibilities in keeping with the Constitution and the policies of the Church.

3. PURPOSE

- 3.1 The Committee shall assist the Council to strengthen, support and maintain relevance in ministries to children, young people and families within the Church.
- 3.2 The Committee shall operate under the authority of the Council, working with and supporting the Grow Ministries Director and Department in its advocacy for child, youth and family ministries, in providing the Council with specific information and advice.
- 3.3 The work of the Committee is underpinned by scriptural mandates to
 - 3.3.1 support children, youth and families to live in their baptism and grow in Christ;
 - 3.3.2 participate in mission and ministry, and serve others in his name; and
 - 3.3.3 provide intergenerational support for relationships that build up a practising faith.

4. AUTHORITY

- 4.1 The Committee may recommend to the Council such approaches and actions based on its considered assessment of opportunity, priority and need.
- 4.2 The Council may delegate specific decision-making authority to the Committee under a written delegations policy.

5. MEMBERSHIP

- 5.1 The Committee shall consist of seven [7] members:
 - 5.1.1 a chairperson appointed by the Council who possesses experience and qualities appropriate to the task;
 - 5.1.2 one [1] pastor currently serving in a local congregation;
 - 5.1.3 one [1] pastor serving in a school of the Church;
 - 5.1.4 one [1] member who is currently practising in child, youth or family ministry;
 - 5.1.5 one [1] member who has experience or expertise in child, youth or family ministry;
 - 5.1.6 one [1] young member who is active in a congregation; and
 - 5.1.7 one [1] senior member who is active in a congregation.
- 5.2 The members of the Committee shall be appointed by the Council, based on recommendations from the Standing Committee on Nominations.
- 5.3 The Committee shall consist of people with a passion for ministry and mission.
- 5.4 The membership shall include a mix of backgrounds and perspectives which, together with the relevant skills, qualifications and experience will enable the Committee to fulfil its role.

- 5.5 The term of appointment for all members will be for a Synodical term.
- 5.6 The Executive Officer, Local Mission (EO-LM) and the Grow Ministries Director shall attend meetings.
- 5.7 The Council Chairperson may attend meetings of the Committee in an ex officio capacity.
- 5.8 Up to two [2] consultants may be appointed by the Council to contribute specialised knowledge that is not available among the membership when addressing specific issues.

6. MEETING ARRANGEMENTS AND REPORTING

- 6.1 Meetings shall be convened by the Chairperson.
- 6.2 It is at the discretion of the Committee to meet face-to-face, by electronic means, or by other means of communication.
- 6.3 Email correspondence may be used for the distribution of minutes, advisory information or approval of documentation.
- 6.4 The minutes of the meetings of the Committee shall be submitted to the Council.

7. RESPONSIBILITIES

- 7.1 The Committee shall focus on ministries that are specific to children, young people and families including
 - 7.1.1 fostering partnerships between District ministry networks;
 - 7.1.2 supporting collaborative ministry efforts; and
 - 7.1.3 developing and maintaining connections with other ministry-related committees within both the Church and ecumenical associations.
- 7.2 The Committee shall work with the Grow Ministries Director and EO-LM to
 - 7.2.1 provide advice to the Council on relevant strategic directions and policies;
 - 7.2.2 develop and recommend plans and ministry priorities, including the financial and resources support required;
 - 7.2.3 prioritise and recommend recipients and sums of grants and/or scholarships;
 - 7.2.4 collaborate with Department staff in the resourcing and implementation of programs;
 - 7.2.5 review and monitor the work and well-being of the Grow Ministries Department staff;
 - 7.2.6 support the performance reviews of the Grow Ministries Director by the Council; and
 - 7.2.7 supporting the recruitment of the Grow Ministries Director.

8. REVIEW

- 8.1 The Terms of Reference for the Committee shall be reviewed during each Synodical term.
- 8.2 Any changes to the Terms of Reference shall be approved by the Council, upon review by the Standing Committee on Constitutions.