**Church Worker Support Officer based in the Queensland District**

The Church Worker Support Department is part of the National Office of the Bishop, and seeks to assist congregations and agencies of the Lutheran Church of Australia (LCA) support and encourage the people who undertake mission and ministry activities for the LCA. The Church Worker Support Department promotes a comprehensive and integrated approach to the care, support and management of Pastors, Lay Workers and other Church Workers, both paid and unpaid.

We are seeking an exceptional individual to fill a new position providing support particularly to the LCA Queensland District. Working from an office in the LCAQD, along with other Brisbane based LCA National staff, this position will support LCAQD entities, and provide advice to ensure LCAQD church workers start well, stay well and grow, and finish well. This position has additional responsibilities related to administration of Work Cover queries and claims.

The Office of the Bishop now invites applications for this position. Criteria for a successful application include:

* Demonstrated skill in working with diverse individuals to achieve common goals,
* Excellent written and oral communication skills
* A sound understanding of congregational life to facilitate support for congregational leaders and church workers
* Demonstrated experience in Human Resource Management Administration and systems
* High level interpersonal relationship skills.

A position description is available on the LCA website at [www.lca.org.au/employment](http://www.lca.org.au/employment).

Inquiries from those interested in the position may be directed to Chris Materne: [christine.materne@lca.org.au](mailto:christine.materne@lca.org.au) or phone 08 8267 7337.

Completed applications (comprising a current Curriculum Vitae, and letter addressing the criteria in the position description) should be submitted to Dr Chris Materne, Manager, Church Worker Support ([christine.materne@lca.org.au](mailto:christine.materne@lca.org.au) ) by the close of business Friday 3 November 2017.