**Reconciliation Ministry Support Officer based in LCA National Office**

Biblical Reconciliation Ministry is part of the National Office of the Bishop, serving with God’s Word for the spiritual health of members, congregations, pastors and agencies of the Lutheran Church of Australia. LCA Reconciliation Ministry provides biblical teaching which equips and encourages God’s people to live out their faith in Christ in the freedom of confession and forgiveness. LCA Reconciliation Ministry also provides biblical processes which enable and support God’s people in giving witness to their faith in Jesus when working through conflicted situations.

We are seeking a motivated team player to fill a new position providing support to the Assistant to the Bishop - Reconciliation Ministry (AB-RM). Working from the LCA National Office, the Reconciliation Ministry Support Officer will support the AB-RM in building a biblical reconciliation culture that is indigenous to the LCA and which encourages the spiritual health of all members.

The position will provide opportunity for the successful applicant to serve the church and grow in a lifestyle of Biblical Reconciliation.

The Office of the Bishop now invites applications for this position. Criteria for a successful application include:

* Aptitude to promote of first importance the gospel and the centrality of saving faith in our Lord Jesus Christ as the motivation for LCA’s Reconciliation Ministry.
* Skilled and experienced in administration duties.
* Ability to contribute, understand and align work and priorities in line with the guiding principles and values of Reconciliation Ministry.
* Demonstrated skill in planning and organisation.
* High level interpersonal relationship qualities.

A position description is available on the LCA website at [www.lca.org.au/employment](http://www.lca.org.au/employment)

Inquiries from individuals interested in the position may be directed to:

Pastor Paul Kerber, Assistant to the Bishop - Reconciliation Ministry, [paul.kerber@lca.org.au](mailto:paul.kerber@lca.org.au) or phone 0400 186 916.

Completed applications (comprising a current Curriculum Vitae with names and contact details of three referees, and letter addressing the criteria in the position description) should be submitted to Christine Materne, Manager, Church Worker Support ([christine.materne@lca.org.au](mailto:christine.materne@lca.org.au)) by the close of business Friday 30th October, 2017.