**Finke River Mission**

**Operations Manager**

Finke River Mission (FRM) has served the Aboriginal people in Central Australia for over 140 years. The Lutheran Church of Australia (LCA) has a long and positive history of ministry and care among the Indigenous people of Australia. The early German missionaries worked hard to preserve culture and language while also protecting the people from the many threats that existed during this time. FRM and the LCA support over 60 Aboriginal pastors and church leaders who, together with FRM personnel and the Alice Springs Lutheran Church, share the gospel with more than 7000 Aboriginal Lutheran people in and around Alice Springs.

Through FRM the LCA also provides Christian secondary education at Yirara College in Alice Springs and Kintore to approximately 200 Indigenous boarding students from remote Northern Territory, Western Australia and Queensland. FRM operates a general store service and the Historical Precinct in Hermannsburg at the request of the local community.

**About the Position**

Based in Alice Springs, NT, this 0.6 FTE position provides effective and efficient operational oversight of FRM, including the Hermannsburg precinct and store. This position provides overall management responsibility for non-pastoral (i.e. non clergy) staff and operations. The position has additional responsibility for the identification and promotion of new business opportunities to better enable the future and current operations of FRM.

**Primary responsibilities**

* Provide effective management for all FRM operational activities.
* Provide oversight and/or management of all non-pastoral staff in Central Australia with 4 direct reports.
* Provide management and/or oversight of all Central Australian FRM operations.
* Engage effectively with all stakeholders
* Seek and secure new funding opportunities, and oversee all grant applications
* Promote and support the FRM activities in Central Australia including welcoming and hosting visitors
* Provide regular reports to the FRM Board.

**Required qualifications, skills and qualities**

* High level written and oral communication skills
* High level inter-personal qualities
* High level planning and organisational skills
* Excellent people management and leadership skills
* Sound business acumen and an ability to read and interpret financial reports
* Ability to work effectively when unsupervised and demonstrate initiative as appropriate
* LCA Professional Standards Training (or to be completed as soon as possible once employed)
* Ability to maintain absolute confidentiality and exercise discretion.

The position description, including the full list of selection criteria can be found at <http://www.lca.org.au/departments/ministry-support/church-worker-support/calls-employment-volunteering/>

Completed applications, including cover letter addressing selection criteria, and resume should be emailed to Dr Chris Materne, Manager Church Worker Support at [christine.materne@lca.org.au](mailto:christine.materne@lca.org.au) by 5pm, Friday 20th October, 2017.