

CONGREGATIONAL MINISTRY REVIEW



**LUTHERAN
CHURCH**
OF AUSTRALIA



**LUTHERAN
CHURCH**
OF NEW ZEALAND
Te Hāhi Rūtana o Aotearoa

Calling body	
Chair	
Pastor	
Other congregational leader/s	
Review date	
PRAYER	
Set aside time for private prayer before the review meeting as you work through the sections that follow. Make time at the beginning of the review meeting to pray together.	
MINISTRY REVIEW	
General discussion	
Congregational life and ministry highlights from the previous year	
Congregational health and wellbeing considerations	
Congregational spiritual life considerations	
Pastor ministry highlights from the previous year	
Pastor personal health and wellbeing considerations	
Pastor personal spiritual life considerations	

Outcomes – Select three key responsibilities or key ministry outcomes to focus on from the ministry plan or agreed mission and ministry areas from the past 12 months. Include an additional item from the pastor call document.	Assessment – Review participants, independently consider progress, strengths, barriers and potential future goals/plans before meeting and then discuss and document the agreed position during and/or after meeting together.
1.	Comments on current progress
	Strengths identified
	Barriers identified
	Agreed goal/s or plan/s for the next 12 months
2.	Comments on current progress
	Strengths identified
	Barriers identified
	Agreed goal/s or plan/s for the next 12 months
3.	Comments on current progress
	Strengths identified
	Barriers identified
	Agreed goal/s or plan/s for the next 12 months

Pastor Call Document item review	Comments on current progress
	Strengths identified
	Barriers identified
	Agreed goal/s or plan/s for the next 12 months

CONTINUING EDUCATION FOR PASTOR PLANS

Agreed continuing education/vocational development goal 1

Actions and outcome	By whom	By when

Agreed continuing education/vocational development goal 2

Actions and outcome	By whom	By when

HOPES/PLANS FOR SHARED MINISTRY IN THE COMING YEAR

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CONGREGATIONAL CHILD SAFETY PLANS FOR COMING YEAR SUMMARY

Include Safe Church Training status review

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ESSENTIAL DETAILS CHECKLIST – NOT ALL ITEMS MAY BE APPLICABLE

All participants have reviewed the Letter of Call document

All participants have read the congregation/parish ministry plan (or other foundational documents)

All participants have read the Congregational Ministry Review Framework document

Workplace health and safety concerns are discussed and recorded as required

Working with Children Checks are up to date (and/or other check as required)

Safe Church Training is up-to-date or scheduled as required

Other certifications/licences are up to date

Continuing Education for Pastors (CEP) log completed

Professional Pastoral Supervision Annual Acknowledgement completed (if applicable)

Chair's comments**Pastor's comments****Other congregational leaders comments**

This document reflects the agreed record of the meeting between:

	Signature
PASTOR	
CHAIR	
OTHER CONGREGATIONAL LEADER/S	

Share with the calling body council, and submit this form along with the CEP Log and PPS acknowledgement in the Ministry Review section of the LCA Portal for forwarding to the relevant district bishop.